



## Request for Student Travel Form

*Ayusa travel policy applies for all student travel. Please refer to your Ayusa Participant Handbook for details.*

**Instructions:**

- This Form must be completed for:
  1. All student overnight travel away from the host community and without the host family.
  2. Trips with the host family that involve more than three overnight stays.
- This form must be completed and submitted to your local Ayusa representative at least 14 days before your proposed date of travel.
- Natural parent approval for travel may be obtained either by signature on this form or an e-mail from the natural parents.
- Visa regulations vary from country to country and are subject to change. If you are planning on international travel (including Canada and Mexico), please contact the appropriate embassy for all inquiries regarding visas. For all international travel you must complete this form (and obtain approval from Regional Manager) and *also* send in your *original* DS-2019/"Certificate of Eligibility for Exchange Visitor (J-1) Status" form to the Ayusa Headquarters office at least 3 weeks prior to the trip.
- If you plan to travel after your program has ended, a Program Release Form must be completed (please contact your Community Representative for the appropriate form and refer to your Ayusa Participant Handbook for details regarding program release).
- All Ayusa rules apply during travel.

Student Name: \_\_\_\_\_ Student Date of Birth: \_\_\_\_\_

Proposed Departure Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

How will you be traveling (auto/rail/ship/airplane)? \_\_\_\_\_

Proposed Destination(s): \_\_\_\_\_

Name of adult(s) responsible for you during travel: \_\_\_\_\_

Telephone number for adult(s): \_\_\_\_\_

Is he or she 25+ years of age?  Yes  No Describe your relationship: \_\_\_\_\_

Address and telephone number where you can be reached while you travel: \_\_\_\_\_

\_\_\_\_\_

**Signatures Required for Approval:**

_____	Date _____	_____	Date _____
Student		Host Family	
_____	Date _____	_____	Date _____
Community Representative		Regional Manager	
_____	Date _____	_____	Date _____
School Official		Natural Parent	
(Required only if school is in session during travel)			

(Revised May 2011)