

## **HOW TO APPLY FOR AYUSA STUDY ABROAD**

**(Please, begin by reading this page carefully!)**

Together with your parents, complete the entire application and return the original forms and one (1) set of photocopies to AYUSA International, Study Abroad Department as soon as possible. Be sure all information is complete and typed or printed legibly in black ink in order to be considered for acceptance. Make a copy of the application for your own records, and use a trackable mail carrier service (FedEx, etc.) when sending it.

Required attachments:

- **Copy of your passport** (if you don't have one, you can send it in later, but apply for a passport now!).
- **Enrollment deposit of \$600.00** made by VISA, Mastercard, check or money order, payable to AYUSA International. This deposit is non-refundable once you have been accepted into the program.
- **4 Smiling, passport size photographs.**

Optional attachments:

1. **AYUSA Youth Leadership Scholar (YLS) application.** If you are applying for a partial merit and financial based scholarship, please submit the YLS application together with your completed program application. The \$600 enrollment deposit can be deferred until scholarship acceptance.
2. **Key Club Study Abroad (KCSA) scholarship application.** If you are applying for a partial merit and financial based scholarship available for Key Clubbers, please submit the KCSA application together with your completed program application. The \$600 enrollment deposit can be deferred until scholarship acceptance.

### **APPLICATION PARTS:**

#### **PAGE 2, 3 & 4: FAMILY DATA; PHOTOGRAPHS; PERSONAL DATA and SCHOOL DATA**

All questions in this section must be answered and all appropriate boxes filled in. Attach four (4) **smiling, passport size**, color photographs to the first page of the Student Application. **Be neatly groomed and be sure to smile for the photographs.**

These pages will help AYUSA staff to become familiar with your interests and habits. Answer all questions honestly and completely.

#### **PAGES 5: STATEMENT OF HEALTH**

The statement of health must be completed accurately. It is very important that those questions are answered honestly, in case an emergency occurs which requires immediate treatment.

#### **PAGES 6-10: PARENTAL PERMISSION, MEDICAL RELEASE & APPLICATION AGREEMENT**

Be sure that your parents sign the Parental Permission and Medical Release Authorization on page 6.

Familiarize yourself with the rules and policies of the AYUSA program described in this agreement. It is important that you and your natural parents fully understand this information and you and your natural parents sign the agreement prior to acceptance on the AYUSA program. These rules exist to promote a successful and enjoyable experience for you.

## **SEND YOUR APPLICATION TO:**

AYUSA International, Study Abroad, 600 California Street, 10<sup>th</sup> Floor, San Francisco, CA 94108



**Father's** Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

**Data:** 姓 名  
父親について Occupation: \_\_\_\_\_ Business Tel/Email: \_\_\_\_\_  
職業 勤務先電話番号・Eメールアドレス

**Mother's** Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

**Data:** 姓 名  
母親について Occupation: \_\_\_\_\_ Business Tel/Email: \_\_\_\_\_  
職業 勤務先電話番号・Eメールアドレス

**Family** Student lives with: Both Parents Mother only Father Only Other: \_\_\_\_\_

**Data:** 学生は 両親と 母のみ 父のみ その他と一緒に住んでいる  
家族に Parents are: Married Separated Divorced Other: \_\_\_\_\_  
ついて 両親は 結婚している 別居している 離婚している その他

Other	Name	Sex	Age	Relationship	Grade level
<b>Family</b>	氏名	性別	年齢	関係	学年

**Members:**

他の家族  
について  
1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

**II. School & Language ability Information: 在籍高校・教科・語学力について**

Type of School: \_\_\_\_\_ Current year in School: \_\_\_\_\_  
学校の種類 現在の学年

Name of the school: \_\_\_\_\_  
学校名

Address & phone number: \_\_\_\_\_  
学校住所、電話番号

Favorite subjects: \_\_\_\_\_  
好きな教科

Career Interest: \_\_\_\_\_  
興味のある職業

For Non-US Applicants:

Number of years of English Study 英語の勉強年数 : \_\_\_\_\_ years \_\_\_\_\_ months

English Speaking Ability: 英語会話力: Little Good Fluent  
少々 普通 流暢

Number of years of Japanese Study 日本語の勉強年数 : \_\_\_\_\_ years \_\_\_\_\_ months

Japanese Speaking Ability 日本語会話力 : Little Good Fluent  
少々 普通 流暢

Please describe your Japanese reading/writing ability (i.e., Hiragana, Katakana, number of Kanji):

日本語の読み書きの能力について書いてください (ひらがな、カタカナは読める、漢字の読める数など)

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**\*\*\*Please attach a copy of your latest school transcript to this application form.\*\*\***

このアプリケーションに最新の学校の成績表を添付して下さい

### III. PERSONAL DATA: 個人情報

Have you traveled overseas? 海外へ旅行したことはありますか?  Yes はい  No いいえ

If yes, where? \_\_\_\_\_

'はい'の場合、国名をあげてください。

Have you been to Japan?  Yes  No

日本へ来たことはありますか? はい いいえ

If yes, please give details, including the date and year of your visit.

'はい'の場合、訪問の詳細 (来日した年と日付) を記入して下さい。

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Please write down your passport number, issue date, place of issue, and expiration date.

パスポート番号、発行年月日、発行地、有効期限を記入して下さい。

Passport Number: \_\_\_\_\_ Issued date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Place of issue: \_\_\_\_\_ Expiration date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**\*\*\*If you don't have a passport yet, please let AYUSA or agent in your country know the passport details as soon as you receive them.\*\*\***

現在パスポートを取得していない場合、取得した時点でアユサか自国の提携団体にその詳細を知らせて下さい。

**\*Please write about yourself. 自分自身について書いて下さい。**

• Describe your personality. 自分の性格について述べて下さい。 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

• What activities do you enjoy? どんなスポーツや趣味に興味がありますか? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

• Is there any food you like, dislike, or are allergic to? 食べ物の好き、嫌い、アレルギーはありますか?

Like (好き) : \_\_\_\_\_

Dislike (嫌い) : \_\_\_\_\_

Allergic to (アレルギー) : \_\_\_\_\_

• If there is anything you would like AYUSA Japan to know about your personal needs , please write.

個人情報について AYUSA 日本事務局に知っておいてもらいたいことがあれば記載して下さい。

#### **IV. MEDICAL CONDITION: 健康について**

• How is the condition of your health?: \_\_\_\_\_

現在の健康状態はどうですか?

• Do you have any allergies or require special medical treatment?アレルギーや特別に必要な医療措置はありますか?  
\_\_\_\_\_

• Do you follow any special diet? \_\_\_\_\_

何らかの食事制限はありますか?

Are you currently taking any medications? If yes, please explain what for and how often.

現在飲んでいる薬がありますか?ある場合は何のための薬か書いてください。  
\_\_\_\_\_  
\_\_\_\_\_

• If there is anything you would like AYUSA Japan to know about your medical condition, please explain.

健康面について AYUSA 日本事務局に知っておいてもらいたいことがあれば記載して下さい。  
\_\_\_\_\_  
\_\_\_\_\_

**V. PARENTAL PERMISSION TO PARTICIPATE**

**My son/daughter has my permission to apply for, and to participate in, an international study experience sponsored by AYUSA International.**

**Parent Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**VI. MEDICAL RELEASE AUTHORIZATION:**

I /We the legal guardians of \_\_\_\_\_ hereby authorize AYUSA International and its representatives to seek medical attention on behalf of the student named above in the event of sickness, accident, or other emergency during the program. I/We also authorize any physician to release any information acquired in the course of examination or treatment. I/We certify that the above information is correct. This authorization shall be valid for the entire duration of the AYUSA program.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Legal Guardian Signature 1) \_\_\_\_\_ Date \_\_\_\_\_

Legal Guardian Signature 2) \_\_\_\_\_ Date \_\_\_\_\_

## VII. AYUSA PROGRAM AGREEMENT -- *Must be completed by Student and Parents*

**AYUSA International its agents, affiliates, officers, directors, staff, regional and local representatives (collectively "AYUSA") and the undersigned parent(s) or legal guardian(s) ("Parents") and student ("Student"), understand and agree to the terms and conditions stated in this Program Agreement ("Agreement") relating to Student's participation in AYUSA's student exchange program ("Program"). Parents and Student are referred to collectively as the Participants ("Participants"). The Student's Program whether taking place in the United States or abroad will be referred to as the Host Country ("Host Country").**

**A. Admission:** AYUSA considers many criteria in determining whether to admit the Student into the Program including but not limited to a Student's application packet, academic background, high school transcript, age, education level, physical and mental health, references, essay, and personal interview. All AYUSA Students must meet the selection standards as defined by Program requirements. AYUSA does not guarantee students will graduate or receive a diploma from their Host Country high school.

**B. Living Expenses:** Parents agree to provide the Student with a sufficient amount of spending money to cover personal expenses and incidentals during the Program. AYUSA recommends \$200 US per month for most countries.

**C. Dissimilarities or Differences in the Host Country:** In addition to learning the language of the Host Country, the Student is expected to make every effort to adapt to the culture and lifestyle of the Host Country. There may be significant cultural, economic, and lifestyle differences between the Student's home country and Host Country including those in health care services, living conditions, transportation systems, educational systems, criminal justice, civil liberties, customs, values and acceptable behavior with regards to age and gender. Some Host Country differences may be relatively inferior or unreliable in comparison to the Student's home country while others may be superior. Participants must be aware of and accept these differences as part of the Program, and accept the risks associated with traveling and living in another country. The student's level of maturity must be adequate to recognize and cope with these differences and challenges.

Parents must take responsibility to educate and prepare the Student for the inherent risks associated with foreign travel and living abroad. Program Representatives will regularly monitor the Student's progress and are available in person or by telephone to provide regular ongoing support and emergency assistance during the Program. However AYUSA cannot and does not provide constant direct supervision of the Student. The Student must be responsible for taking the initiative to communicate with AYUSA and seek help as soon as she/he needs assistance.

As a condition of acceptance into the Program, the Participants agree and hold AYUSA harmless for all injuries and/or damages incurred during the Student's participation in the Program resulting from any risks associated with international travel and living abroad, and any negligence and/or intentional acts caused by any third party.

### **D. Rules for AYUSA Students:**

1. **Laws of the Land:** Students are subject to the authority and laws of their Host Country and must obey all national, state, and local laws and school regulations. Exchange students enjoy no special immunities from prosecution. Participants agree to hold AYUSA blameless for any or all consequences that may result from the Student breaking the law of the land.
2. **Drugs:** The use of non-prescription drugs or controlled substances is illegal. Students may use only those drugs prescribed by their doctor (or patent medicines available over-the-counter in the Host Country). Use of illegal drugs during the AYUSA program is

grounds for immediate dismissal. Exchange Students arrested for drug possession will face the same penalties as citizens of the Host Country including mandatory fines, prison terms or severe penalties.

3. Alcohol: Students may not drink or purchase alcoholic beverages including beer and wine. Possible dismissal from the AYUSA Program may result from breaking this rule.
4. Driving: Students may not drive motor vehicles during their program, even if they are in possession of a valid US driver's license.
5. Travel: Students may not hitchhike or travel independently. To travel, a Student must be accompanied by a responsible adult (25 years or older) and have written permission from AYUSA San Francisco, their Regional Manager, and Parents. To travel after the Program, Parents must give written permission and sign a Program Release Form. Students may not visit their Home Country during the Program.
6. Life-Changing Decisions: AYUSA Students may not initiate "life-changing" decisions while on the Program. This includes changing religion (though a Student may explore the tenets of any faith), pregnancy, and marriage. Because of the life-changing impact of these decisions it is better to wait until the experiences and attachments coming from an exchange in the Host Country can be viewed from the perspective of the student's own culture. Students may also be dismissed from the Program if they develop a life threatening medical disorder such as anorexia or bulimia that cannot adequately be treated while on the Program.
7. Parental Visits: Visits from parents and friends from the student's home country can be extremely detrimental to the student's adjustment and language learning no matter how well intentioned. Therefore these visits are not sanctioned. Family and friends from the Students home country may not visit the Student in the Host Country until the conclusion of the program. Likewise, any travel that a student undertakes with his or her parents must take place after the student completes the program. Participants who ignore this rule must accept responsibility for their actions and may result in dismissal from the program. Participants understand that while AYUSA reviews each Student's situation on a case-by-case basis, infraction of any of the above rules and/or unacceptable behavior may be grounds for dismissal from the AYUSA Program. AYUSA reserves the sole and final right for decisions on Student dismissals and may return a Student to their home country immediately at any time at their own expense.

**E. Insurance:** All Students are required to have insurance in effect for the duration of the program covering sickness and accident in the Host Country. Policies may not cover pre-existing conditions, injuries resulting from driving motorized vehicles, certain categories of sports injuries, injuries resulting from the commission of a crime, self-inflicted injuries, or injuries sustained from participation in high-risk (extreme) sports. Participants agree to familiarize themselves with the coverage, exclusions and limitations of their insurance policy and to consult with their AYUSA representative and their insurance provider beforehand to determine what activities are excluded from coverage.

**F. Health Care Treatment:** AYUSA will normally consult with Parents before authorizing any medical care for a Student. However, a situation requiring immediate attention could conceivably occur. In such a case the Participants consent and authorize AYUSA to obtain without obligation, and at their discretion, any necessary medical, dental, surgical, psychological, psychiatric or hospital care, prescribed by a health care authority, for the immediate welfare of the Student. The Parents authorize the health care provider to release the Student to AYUSA and to release all health care records relating to the Student to AYUSA.

**G. Legal Proceeding:** Participants consent and authorize AYUSA to pursue or defend any legal proceeding regarding the

Student during the Program, costs to be reimbursed by Parent(s). However, AYUSA is not obligated to pursue or defend any such legal action or proceedings. The Participants authorize any court, law enforcement agency, or any other government agency to release the Student to AYUSA in the event that the Student is detained or held by any such entity.

**H. Use of Student's Name and Likeness:** Participants consent and authorize AYUSA to use the Student's name, photograph, file or video likeness of Student or any comments or statements of Student in materials or publications to promote the Program.

**I. End of Program:** Students are expected to return to their home usually within two weeks after their Program end. AYUSA will not be responsible for a Student who remains illegally in the Host Country after the end of the Program. A Student who ignores this regulation faces severe fines and penalties, which may include disbarment from future re-entry into the Host Country. In addition, a Student will not be covered by any insurance policy held by AYUSA after the Program end. Participants expressly release AYUSA, its' representative organizations from all liability, injury, damages or claims incurred after the termination of the Program.

**J. Problem Notification and Resolution:** AYUSA provides ongoing support of all Students, however Students cannot be continually supervised or controlled by AYUSA. It is the responsibility of the Student to advise AYUSA of any significant problems, such as concerns about health, safety, , I or culture issues. AYUSA will make every effort to intervene and resolve these problems to help the Student successfully complete the Program. However, if the Student does not make a substantial good faith effort or if the Student violates any terms of this Agreement, AYUSA may, in its sole and absolute discretion, terminate the Student's participation in the Program and immediately repatriate the Student to the home country.

**K. General Release and Hold Harmless Provisions:** As a condition of Student's participation in the Program, the Participants agrees to release and hold AYUSA harmless for injury, loss, delay, or any damage and expense incurred by the Student due to: (i) any incident beyond AYUSA 's reasonable control, including, without limitation, force majeure, crimes of violence, acts of war, or government actions and restrictions; (ii) any events directly or indirectly caused by intentional or negligent acts or omissions by any third party; (iii) risks associated with foreign travel and living abroad, including but not limited to risks associated with health care, sanitation, transportation, crime, justice, legal systems, customs, and values; (iv) any differences in the living conditions and standards between Student's home and home country and the host home and Host Country.

**L. Indemnification:** As a further condition of Student's participation in the Program, the Participants agree to indemnify and hold AYUSA harmless from any liability or expense, including court costs and attorney's fees, resulting from any injury, loss or any other damage or expense caused by the Student during his/her participation in the Program.

**M. Arbitration and Venue:** This agreement shall be deemed to have been made in the State of California, USA and its validity, construction, breach, performance and interpretation shall be governed by the laws of the State of California, USA. The parties to the Agreement acknowledge and agree that any dispute or claim arising out of this Agreement, any resulting or related transaction, or the relationship of the parties, shall be decided by neutral, exclusive and binding arbitration in San Francisco County, California, USA. The arbitration shall be conducted before JAMS/Endispute, Inc. Either party may appear telephonically at the arbitration hearing. The award of the arbitrator may be enforced in any court of competent jurisdiction located in the State of California, USA.

In the event that the arbitration clause is deemed void or inapplicable, each party expressly consents to and submits to the personal jurisdiction of the federal or state court (s) of San Francisco County, California, USA. In any action, including arbitration, brought for breach of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs, including, but not limited to, the costs of arbitration.

**N. Ratification of Contract:** In the event the Student is under the age of 18 at the time of execution of this Agreement, and the Student attains 18 years of age while participating in the Program, the Student agrees that continued participation in the Program after he/she attains 18 is deemed a ratification and adoption of all the terms and conditions of this Agreement.

**O. AYUSA Program Agreement Controls:** Where there are any differences between this Agreement and any other program materials, the Agreement shall control. AYUSA cannot be legally bound or committed by any person other than a duly authorized representative. Parties are required to follow this Agreement and cannot vary from its terms.

**P. Modification:** This Agreement shall not be modified except by a writing that is executed by all parties hereto.

**Q. Severability:** In the event any clause, sentence, term or provision of this Agreement shall be held by any court of competent jurisdiction to be illegal, invalid or unenforceable for any reason, the remaining portions of this Agreement shall remain in full force and effect.

**Signatures:** We have read and fully understand the program materials and agree to adhere to the AYUSA Rules for Students and the AYUSA Program Agreement and Consent Agreements.

\_\_\_\_\_  
AYUSA Representative, Title

\_\_\_\_\_  
Student, Full Name

\_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Mother/Guardian, Full Name

\_\_\_\_\_  
Father/Guardian, Full Name

\_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Signature                      Date